



State of Arizona
Department of Education

Tom Horne
Superintendent of
Public Instruction

Memorandum

TO: Superintendent/Charter Holder/SPED Director **SPED 09-06**

FROM: Colette E. Chapman, Deputy Associate Superintendent, Exceptional Student Services
Connie Hill, Finance Director, Exceptional Student Services

DATE: May 5, 2009

SUBJECT: FY09 SPED Budget Revision Reminder

May 15, 2009 is the deadline to revise your FY09 budget and submit it to School Finance.

As you know, your final special education budget located on pages 1 and 2 of the FY 2009 District/Charter Budget will be used as a baseline amount when the Maintenance of Effort (MOE) process begins again in August, 2009.

This budgeted amount will be compared to your FY08 expenditures. If the FY09 amount does not equal or exceed the FY08 Annual Financial Report (AFR) expenditures, then you may have an MOE situation affecting the prompt review and approval of your FY10 IDEA Part B application.

If you have questions, contact Mick Ingrassi at Mick.Ingrassi@azed.gov, by phone at 602-542-4734 or Ingrid Rope at Ingrid.Rope@azed.gov or by phone at 602-542-4064.

Again, these budget revisions must be submitted to ADE School Finance by May 15, 2009.

Thank you for your prompt attention to this matter.